

## Annual Training Plan 2080-81

SN	Month	In house Training	Out house Training	Target Group
1	Shrawan	Day Book Entry		Accounts Department
2		Compliance & CFT Session		All Staff
3		IT Rules & Regulations		All Staff
4		Beginners Orientation Training		New Joinees
5	Bhadra	Compliance & CFT Session		All Staff
6			Underwriting & Guidelines	Underwriting Department
7			International Program- Excellence in Insurance Technical- Non Life	Selected Experts
8			Cyber Hygiene Training	Manager Level & Above
9	Ashoj	IT Training		All Staff
10		Underwriting & Guidelines	Underwriting & Guidelines	Underwriting Department
11		Compliance & CFT Session		All Staff
12			Strategic Human Resource Management Training	HR Department
13	Kartik	Compliance & CFT Session		All Staff
14			Workshop on Better Self	Inside Valley
15	Mangsir	Compliance & CFT Session		All Staff
16		IT Rules & Regulations		All Staff
17		Beginners Orientation Training		New Joinees
18			Reinsurance Training	Reinsurance Department
19		Claim Management		Claims Department
20			Workshop on Better Self	Ouside Valley
21	Poush	Compliance & CFT Session		All Staff
22		Claim Management		Claims Department
23			Underwriting & Guidelines	Underwriting Department
24		Health & Medical Insurance		Marketing Department
25			Workshop on Better Self	Both (Inside & Ouside Valley)
26	Magh	IT Rules & Regulations		All Staff
27		Compliance & CFT Session		All Staff
28			Underwriting & Guidelines	Underwriting Department
29		Agri Insurance		Agri & Micro Department
30			Workshop on Better Self	Both (Inside & Ouside Valley)
31	Falgun	Beginners Orientation Training		New Joinees
32		Compliance & CFT Session		All Staff
33			Underwriting & Guidelines	Underwriting Department
34			Workshop on Better Self	Both (Inside & Ouside Valley)
35	Chaitra	IT Rules & Regulations		All Staff
36		Compliance & CFT Session		All Staff
37			Underwriting & Guidelines	Underwriting Department
38	Baisakh	Compliance & CFT Session		All Staff
39		Claim Settlement Session		Claims Department
40	Jestha	IT Rules & Regulations		All Staff
41		Beginners Orientation Training		New Joinees